

GIFTS

There are certain policies and laws that govern the receipt of gifts by: (1) district employees; and (2) the district. This briefing will discuss the requirements regarding both scenarios.

1. Gifts to employees

School Board Policy 6.87 provides that: School District employees shall not accept personal gifts of value from anyone doing business with schools. Violation of this Policy may be cause for disciplinary action.

In addition, the City of Jacksonville's Ethics Code (Chapter 602, Ordinance Code) is applicable to all district employees and elected officials effective January 1, 2016. The City Ethics Code sets forth additional restrictions regarding the receipt of gifts, and states:

Jacksonville Code Sec. 602.701. Prohibited receipt of gifts.

- Accept ANY personal gift of value from anyone doing business with schools or the district;
- Accept ANY gift from someone who is not doing business with schools or the district in excess of \$100 (or multiple gifts from the same person exceeding \$250 each calendar year). Please note that there are additional requirements for School Board members and other reporting officials pursuant to state law, which are not addressed in this memorandum.

2. Business-related gifts to the district.

The City's Ethics Code also requires transparency concerning business-related gifts to the organization. Section 602.702(c), Ordinance Code, states:

As a result, each school and district department must create a quarterly registry/report that tracks the receipt of business